GOVERNMENT OF ANDHRA PRADESH
LABOUR DEPARTMENT

INInspection Report under Andhra Pradesh Shops and Establishments Act, 1938
And Rules 1990 & Minimum Wages Act 1948

Previous Inspection
Date
Name of the Officer Inspected

1. Name and Address of the Shop/ Establishment

2. Name, Age and Residential Address of the Employer

3. Registration No. of Shop/ Establishment

4. No. of Employees as per the Registration Certificate / found on physical verification

5. Whether maintained and produced the following Registers for inspection purpose.
   (a) Register of Employment in Form-XXIII under Rule 29(1)
   (b) Register of Wages in Form-XXIII under Rule 29(2)
   (c) Register of Leave in Form-XXV under Rule 18(4)
   (d) Register of Advances in Form -XII under Rule 18(4)
   (e) Appointment Letter(s) in Form-XXVI under Rule 30
   (f) Notice of weekly holiday in Form-XXIV

6. Whether Name Board of the Estt. displayed in Telugu or not:
   Yes
   No

7. Whether Visit Book Produced or not:
   Produced
   Not produced

GENERAL REMARKS:

Signature of the Employer/ Manager

Signature and Designation of the Inspecting Officer