GOVERNMENT OF ANDHRA PRADESH
LABOUR DEPARTMENT

INSPECTION REPORT UNDER ANDHRA PRADESH SHOPS AND ESTABLISHMENTS ACT, 1938
AND RULES 1990 & MINIMUM WAGES ACT 1948

Previous Inspection
Date ..........................................................
Name of the Officer
Inspected

1. Name and Address of the Shop/ Establishment

2. Name, Age and Residential Address of the Employer

3. Registration No. of Shop / Establishment
4. No. of Employees as per the Registration Certificate / found on physical verification
5. Whether maintained and produced the following Registers for inspection purpose.
   (a) Register of Employment in Form-XXIII under Rule, 29(1)
   (b) Register of Wages in Form-XXIII under Rule 29 (2)
   (c) Register of Leave in Form-XXV under Rule 18 (4)
   (d) Register of Advances in Form -XII under Rule 18 (4)
   (e) Appointment Letter(s) in Form-XXVI under Rule 30
   (f) Notice of weekly holiday in Form-XXIV under Rule 29 (3)
6. Whether Name Board of the Estt. displayed in Telugu or not :
7. Whether Visit Book Produced or not

GENERAL REMARKS :

[Signature of the Employer/Manager]

[Signature and Designation of the Inspecting Officer]