GOVT OF ANDHRA PRADESH
LABOUR DEPARTMENT
INSPECTION REPORT
(A.P. Shops & Estt. Act.)

Date 27-9-2013
Time 10.30 A.M.

1. Name and Designation of the authorized officer: SRI R.V. Srinivasa Rao
   (ALO/ACI/DLO)
2. Name and address of the shop/Estt: NEERAJ SREE REDDY SWEETS
   MAIN ROAD, PAPAPAUSA.
   S/o. Marada Lakshmi
   3rd Icon, BANGLOU METTE.
   TALUK PAPAPAUSA 505161.

3. Date and Time of inspection
4. Name age of the Employer/Manager:
   (Designation with father's Name)

5. Registration No. of Shop/Estt

6. No of employees as per the RC found on physical verification
   (number of workers)

7. Whether Appointment Letters issued
8. Details of Statutory registers maintained:
   1. Register of employment in Form XXII
   2. Register of leave in Form XXV
   3. Register of wages in Form X/XXIII
   4. Wage slips copies in Form XI
   5. Form XII Notice Abstract of M.W. Act & Rules
   6. Visit Book

9. Whether weekly off allowed to workers

10. Details of leaves (EU/SU/CL) allowed to workers

11. Whether Labour welfare fund paid,
    if so specify details

12. Whether payment of Bonus Act is applicable and details of Bonus paid

13. Whether equal wages paid to women workers on par with male workers for equal work

14. Maternity benefit Act (No of women availed the benefit with details)

15. Any other particulars

16. General remarks of the inspecting the officer

Step newly opened

A DIVISION TO APPLY TO REGISTRATION & RENEWAL UNDER ACT.

Signature of the Employer

Signature of the Inspector