INVESTIGATION REPORT

1. Name and Designation of the Authorised Officer
2. Name and Address of the Shop/Establishment

3. Name of the Employer

4. R.C. Number
5. Nature of business
6. Number of Employees

(i) A.P. SHOPS AND ESTABLISHMENTS ACT, 1965

1. Whether Form-II (RC) displayed or not
2. Whether Registration Certificate renewed or not
3. Labour Welfare Fund paid or not for the year
4. Employment Register in Form-XXI
5. Leave Register in Form-XXV
6. Ack.-of Appointment letter in Form XXVII
7. Visit Book
8. Weekly Holidays List in Form- XX IV
9. Whether name board of the shop/Estt. displayed in Telugu or Not

(ii) MINIMUM WAGES ACT

1. Wage register in Form - X
2. Ack.-Of Pay slips in Form-XI
3. Abstract of Minimum Wages Act and Rules in Form XII
4. Attendance Register in Form- V

Date: 17-11-2020
Time: 6:47

[Auditor's Signatures]

[Ast. Labour Officer's Signatures]