GOVT. OF ANDHRA PRADESH
LABOUR DEPARTMENT
INSPECTION REPORT
(A.P. Shops & Estt. Act.)

1. Name and Designation of the authorized officer: Sri R.V. Srinivas Rao
   (ALO/ ACL / DCL)
2. Name and address of the shop / Estt.
   Sree Durga Rama Rao & Co.
   2nd Mile, Kothapalli, Narsipatnam

3. Date and Time of inspection
   Date: 7-9-2015
   Time: 10:30 AM

4. Name, age of the Employer/Manager
   (Designation with father's Name)

5. Registration No. of Shop/Estt.

6. No. of employees as per the R.C. (found on physical verification: obtained details of workers)

7. Whether Appointment Letters issued

8. Details of Statutory registers maintained
   1. Register of employment in Form XXI
   2. Register of leave in Form XXV
   3. Register of wages in Form XII
   4. Wage slips copies in Form XI
   5. Form XII Notice Abstract of M.W. Act & Rules
   6. Visit Book

9. Whether weekly off allowed to workers

10. Details of leaves (EL/SL/CL) allowed to workers

11. Whether Labour welfare fund paid

12. Whether payment of Bonus Act is applicable and details of Bonus paid

13. Whether equal wages paid to women workers on par with male workers for equal work

14. Maternity benefit Act (No. of women availed the Benefits with details)

15. Any other particulars

16. General remarks of the inspecting officer

   Review of... 2014

Signature of the Inspector
STATEMENT SHOWING THE PARTICULARS OF THE EMPLOYEES EMPLOYED IN SHOP ESTABLISHMENT

Name of the Employee with Father's Name
Age
Residential address
Date of Appointment
Wages paid per month
Minimum wages paid per month
Signature of the Employer/Manager

Signature of the Inspecting Officer and designation

Ass. Labour Officer, Bhemupuram