GOVT. OF ANDHRA PRADESH
LABOUR DEPARTMENT
INSPECTION REPORT
(SHOPS & ESTT)

1. Name and designation of the authorised officer
   (Assistant Labour Officer)

2. Name and address of the Shops/Estt.

3. Date and Time of Inspection

4. Name, age of the employer / Manager
   (designation) with father’s name

5. Registration No of Shop / Estt.

6. No. of employee as per the R.C./found
   on physical verification (obtain detils of
   workers, designation, salary, length of
   service, etc).

7. Whether Appointment letters issued

8. Details of statutory registers maintained
   1.
   2.
   3.
   4.
   5.

9. Whether weekly off allowed to workers

10. Details of leaves (EV/SL/CL) allowed to workers

11. Whether Labour welfare fund paid,
    if so, specify details

12. Whether Payment of Bonus Act is applicable
    and details of Bonus paid

13. Whether equal wages paid to women workers
    on par with male workers for equal work

    (No. of women availed the benefit with details)

15. Any other particulars

16. General remarks of the inspecting officer which
    will include any special reports.

Signature of the employer/
Manager / with stamp

Date: 27-9-2015
Time: 11-20 AM

Signature of the inspector
AASV VSR
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Employee with Father's Name</th>
<th>Age</th>
<th>Residential Address</th>
<th>Date of Appointment</th>
<th>Designation</th>
<th>Minimum wages to be paid per month</th>
<th>Wages Paid</th>
<th>Signature of the Employee</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>G. C. A. R. R.</td>
<td>50</td>
<td></td>
<td>8.08.08</td>
<td>Librarian</td>
<td>8.126.00</td>
<td>7.5000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>G. C. A. R. R.</td>
<td>24</td>
<td></td>
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