

BEEDI AND CIGAR WORKERS (CONDITIONS OF EMPLOYMENT) ACT, 1966 AND A.P. RULES, 1968

Procedure for making application for grant of License /renewal of License under A.P. (Issuance of Integrated Registration and Furnishing of Combined Returns under Various Labour Laws by certain Establishments) Act, 2015(amended in 2016) and covered by Beedi and Cigar Workers (COE) Act, 1966 and A.P. Rules, 1968.

Applicability:

The Beedi and Cigar Workers Act applies to every establishment including industrial premises (except a private dwelling house) wherein manufacturing process connected with the making of beedi or cigar or both is being carried or is carried ordinarily. Every such establishment or industrial premises will be allowed carry on with the manufacturing process or any other work connected therewith on abating the license from the competent authority.

Application for grant of License / renewal of license:

Any person who intends to use or allows to use any place for the purpose of manufacture of beedi or cigar or both shall submit a statement in Form-I for grant of License shall be made to the Inspector specified in G.O.Ms.33, dated 27.08.2002, in duplicate by the employer for grant of license in Form-II on payment of fee prescribed in schedule-I (Section 4 r/w Rule 3 & 4).

License/renewal Fee :(Rule 8):

Number of employees Proposed to be employed employed	Fee for Industrial Premises with power Driver machinery	Fee for Industrial Premises without Power driver machinery
Not exceeding 10	Rs. 90.00	Rs. 50.00
11 TO 20	: 140.00	90.00
21 TO 50	: 350.00	225.00
51 TO 100	: 675.00	450.00
101 TO 250	: 1350.00	1125.00
251 TO 500	: 2475.00	2700.00
Above 500	: 5600.00	4500.00

Registering Authority:

The following officers of Labour Department have been notified as licensing authorities.(G.O.Ms.No.30 of LET&F Dept.

Dated:27.08.2002)

- 6 Asst. Labour Officer
- 7 Asst. Commissioner of Labour.
- 8 Dy. Commissioner of Labour.
- 9 Jt. Commissioner of Labour.

Registration validity period:

The License /renewal of License issued under the Act is valid upto 31st March of the third year. As per the AP Integrated Registrations Act, 2015, the registration, wherever requires renewal, shall be renewed for a further period of 3 years. The Registration certificate shall be issued instantaneously. Application for grant of renewal of Registration shall be made at least 31 days before expiry (Section 4 r.w. Section 4(4) of the AP Integrated Act, 2015).

How to make application for Registration / renewal of registration:

Online Application and Payment: Application for Registration /renewal of registration shall be submitted online through the Single Desk Portal

<https://www.apindustries.gov.in/> or Online Meeseva portal <https://onlineap.meeseva.gov.in> by filling in the Integrated Registration form. After online payment of license fee as specified above, a system generated registration certificate is downloadable on the spot.

Application through Mee-seva Citizen Service Centers:

Application form for registration / renewal can be downloaded from Mee-seva portal:

[http://ap.meeseva.gov.in/DeptPortal/Application%20Forms%20New/Labou r-Pdf/Integrated%20Application%20Form.pdf](http://ap.meeseva.gov.in/DeptPortal/Application%20Forms%20New/Labou%20r-Pdf/Integrated%20Application%20Form.pdf)

Filled in application forms can be submitted at Meeseva citizen service centres. Department user can login on <http://ap.meeseva.gov.in/> to submit applications and process payments on behalf of applicant. System generated certificates are then given to applicants instantly.

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