

## **MOTOR TRANSPORT WORKERS ACT, 1961.**

Procedure for making application for grant of Certificate of Registration /renewal of Certificate of Registration under A.P. (Issuance of Integrated Registration and Furnishing of Combined Returns under Various Labour Laws by certain Establishments) Act, 2015(amended in 2016) and covered by Motor Transport Workers Act, 1961 and AP Rules, 1963.

### **APPLICABILITY:**

Every motor transport undertaking engaged in carrying passengers or goods or both by road for hire or reward, and includes a private carrier is covered by the Motor Transport Workers Act, 1961.

### **APPLICATION FOR GRANT OF REGISTRATION:**

Every employer a motor transport undertaking engaged in carrying passengers or goods or both by road for hire or reward, and includes a private carrier shall register the undertaking under Act within 30 days from the date of issue of permit by the RTA.

### **Registration / Renewal Fee:**

#### **[Schedule [See Rule 5]**

<b>S.No.</b>	<b>Number of motor transport workers employed during the year</b>	<b>Fees (Rs.)</b>
<b>1</b>	Undertaking employing up to 5	300
<b>2</b>	Undertaking employing 6 to25	600
<b>3</b>	Undertaking employing 26 to 50	1,500
<b>4</b>	Undertaking employing 51 to 100	1,800
<b>5</b>	Undertaking employing 101 to 250	3,000
<b>6</b>	Undertaking employing 521 to 500	3,750
<b>7</b>	Undertaking employing 501 to 750	6,000
<b>8</b>	Undertaking employing 751 to 1,000	7,500
<b>9</b>	Undertaking employing 1001 to 1500 and above	10,500

### **Registration validity period & renewal:**

Registration / renewal of registration issued under the Act is valid upto 31<sup>st</sup> March of the third year. Application for grant of renewal of Registration shall be made at least 31 days before expiry (Section 4 r.w. Section 4(4) of the AP Integrated Act, 2015).

### **Registering Authority:**

The following officers of Labour Department have been notified as licensing authorities.(G.O.Ms.No.30 of LET&F Dept. Dated:27.08.2002)

1. Asst. Labour Officer : Establishments up to 50 employees.
2. Asst. Commissioner of Labour: above 50 employees.
3. Dy. Commissioner of Labour: above 30 Motor Transport workers in respect of Factories employing up to 300 workers .
4. Jt. Commissioner of Labour: Motor Transport workers employed in IT Estts, Star Hotels, SEZ , Bio-Tech and Tourism promotion establishments and Factories employing above 300 workers.

**Online Application and Payment:** Application for Registration /renewal of registration shall be submitted online through the Single Desk Portal <https://www.apindustries.gov.in/> or Online Meeseva portal <https://onlineap.meeseva.gov.in> by filling in the Integrated Registration form. After online payment of license fee as specified above, a system generated registration certificate is downloadable on the spot.

**Application through Meeseva Citizen Service Centers:** Application form for registration / renewal can be downloaded from Meeseva portal: <http://ap.meeseva.gov.in/DeptPortal/Application%20Forms%20New/Labour-Pdf/Integrated%20Application%20Form.pdf>

Filled in application forms can be submitted at Meeseva citizen service centres. Department user can login on <http://ap.meeseva.gov.in/> to submit applications and process payments on behalf of applicant. System generated certificates are then given to applicants instantly.