

PROCEDURE FOR MAKING APPLICATION FOR REGISTRATION AND RENEWAL OF REGISTRATION UNDER CONTRACT LABOUR (R&A) ACT, 1970 AND AP RULES, 1971 (PRINCIPAL EMPLOYER ESTABLISHMENT).

Applicability:

The act applied to every establishment in which 50 or more workmen are employed or were employed during any day in the preceding 12 month as contract labour.

Grant of Certificate of Registration to Principal Employer's establishment:

Every Principal Employer of an establishment covered under the Act shall register his establishment by submitting application form in Form-A and obtain Certificate of registration as detailed below:

How to make application for license/renewal of license:

Application for Registration / renewal of registration will soon be available online through <http://ap.meeseva.gov.in/> . Once online service is available the license fee can be paid in the citizen service center or through online payment. System generated Registration Certificate will be available on the spot.

Fee payable by the Principal Employer:

S.No.	Number of contract workmen proposed be employed on any day	Fees (Rs.)
1	5 to 20	170
2	21 to 50	400
3	51 to 100	825
4	101 to 200	1650
5	201 to 400	3,300
6	Above 400	4125

Validity of Registration and renewal:

The registration certificate granted under the A.P. Integrated Registration Act, 2015 shall be valid up to 31st March of the 3rd year and the registration shall be renewed before 31st March of the 3rd year for a further period of 3 years.

Registering Authority:

The following officers of Labour Department have been notified as licensing authorities. (G.O.Ms.No.30 of LET&F Dept. Dated:27.08.2002)

1. Dy. Commissioner of Labour: up to 300 workers
2. Jt. Commissioner of Labour: above 300 workers

How to make application for Registration / renewal of registration:

Application for Registration /renewal of registration shall be submitted online at <http://ap.meeseva.gov.in/> and the license fee as specified above shall be paid in the citizen service center or online payment. A System generated license will be available on the spot.

How to make application for Registration / renewal of registration:

Submission of physical application form and other document including photo graph of the employer has been dispensed with in view of the amendment to the A.P. Integrated Registration Act. Spot approvals are generated and certificate is issued instantly.

Online Application and Payment: Application for Registration /renewal of registration shall be submitted online through the Single Desk Portal <https://www.apindustries.gov.in/> or Online Meeseva portal <https://onlineap.meeseva.gov.in> by filling in the Integrated Registration form. After online payment of license fee as specified above, a system generated registration certificate is downloadable on the spot.

Application through Meeseva Citizen Service Centres: Application form for registration / renewal can be downloaded from Mee seva

portal:

<http://ap.meeseva.gov.in/DeptPortal/Application%20Forms%20New/Labour-Pdf/Integrated%20Application%20Form.pdf>

Filled in application forms can be submitted at Meeseva citizen service centres. Department user can login on <http://ap.meeseva.gov.in/> to submit applications and process payments on behalf of applicant. System generated certificates are then given to applicants instantly.