



II AP Shops & Establishments Act :-

- (1) Appointment letter :
- (2) Leave register :
- (3) Visit book :
- (4) Weekly holiday notice :
- (5) Insurance cum saving Scheme Coverage :

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5/10/2019

III Contract Labour Act :-

- (1) Whether Contractor obtained Licence : *yes*
- (2) CL notified wages paid  
(if scheduled employment not applicable)
- (3) Attendance cards maintained or not
- (4) Other registers under CL Act maintained/produced or not : *Not produced*

REMARKS

*Registers of Contractor Labour Act  
are not produced.*

Signature of the Employer/

Representative/HR Manager

Director/Mg. Director/Personnel Officer

*[Signature]*  
17/12/16

Signatures of inspecting

Officer & Designations

1)

2)

3)