

GOVT. OF ANDHRA PRADESH
LABOUR DEPARTMENT
INSPECTION REPORT
(A.P. Shops & Estt. Act.)

106

Date 7-5-2015
Time 11:30 AM

- 1 Name and Designation of the authorized officer (ALO/ACL/DCL) Sri R.V. Srinivasa Rao
Asst. Labour officer, Bheemunipatnam
- 2 Name and address of the shop/Estt. Sri Siva Jyothi Home needs
Main Road Nagara Peruvolu
- 3 Date and Time of inspection
- 4 Name & age of the Employer/Manager
(Designation with father's Name) Basiginti Maheswara Rao
S/o Nallakantam
6-44-88/1, Near mesara
Tagarapu road
9440913575
- 5 Registration No. of Shop/Estt. 2978/BM
6-44-88/1, Near mesara
Tagarapu road
9440913575
- 6 No of employees as per the R.C./found 1
on physical verification (obtain details of workers)
- 7 Whether Appointment Letters issued
- 8 Details of Statutory registers maintained:
 - 1 Register of employment in Form XXII
 - 2 Register of leave in Form XXV
 - 3 Register of wages in Form X/XXIII
 - 4 Wage slips copies in Form XI
 - 5 Form XII Notice Abstract of M.W. Act & Rules
 - 6 Visit Book
- 9 Whether weekly off allowed to workers
- 10 Details of leaves (EL/SI/CL) allowed to workers
- 11 Whether Labour welfare fund paid
if so specify details
- 12 Whether payment of Bonus Act is
applicable and details of Bonus paid
- 13 Whether equal wages paid to women workers
on par with male workers for equal work.
- 14 Maternity benefit Act. (No. of women availed
the Benefit with details)
- 15 Any other particulars
- 16 General remarks of the inspecting the officer
Which will include any special reports
Amount of 2014
Also Annex Trade Register

Registers and Returns
not found under
M.W. Act
M.W. & B.A. and for
M.W. claim filed.

Signature of the Employer
Manager with Stamp

Signature of the Inspecting Officer

STATEMENT SHOWING THE PARTICULARS OF THE EMPLOYEES EMPLOYING IN SHOP/ ESTABLISHMENT

Name of the Employee with Employer's Name	Age	Residential address	Date of Appointment	Designation	Minimum wages fixed per month	Minimum Wages paid per month	Signature of the Employee
Mankate Rao 45 Sampatnagar		Raja Reddi Vijaya Nagar	5 months	Asst. Manager		6000/-	

Name of the Employer/ Manager
of the Establishment

Signature of the Inspecting Officer and designation
Asst. Labour Officer, Bheemunipatnam