

GOVT. OF ANDHRA PRADESH
LABOUR DEPARTMENT
INSPECTION REPORT
(A.P. Shops & Estt. Act.)

Date 27.4.2015
Time 10:50 AM

- 1 Name and Designation of the authorized officer : Sri R.V. Srinivasa Rao
(ALO/ACL/DCL) Asst. Labour officer, Bheemunipatnam
2 Name and address of the shop / Estt.

3 Date and Time of inspection :

4 Name and age of the Employer/Manager :

(Designation with father's Name)

5 Registration No. of Shop/Estt. R/S 255/BPM

6 No of employees as per the R.C /found
on physical verification (obtained details of workers)

7 Whether Appointment Letters issued

8 Details of Statutory registers maintained

1 Register of employment in Form XXII

2 Register of leave in Form XXV

3 Register of wages in Form X / XXIII

4 Wage slips copies in Form XI

5 Form XII Notice Abstract of M.W. Act & Rules

6 Visit Book

9 Whether weekly off allowed to workers

10 Details of leaves (EL/SL/CL) allowed to workers

11 Whether Labour welfare fund paid
if so specify details

12 Whether payment of Bonus Act is
applicable and details of Bonus paid

13 Whether equal wages paid to women workers
on par with male workers for equal work

14 Maternity benefit Act. (No. of women availed
the Benefit with details)

15 Any other particulars

16 General remarks of the inspecting officer
Which will include any special reports.

FANCY CENTRE
MAIN ROAD
THAGARAPUVALASA


Mada Battula Vinod Kumar
S/o Appala Raju

Registers and Records
Under APSE Act &
M.W. Act produced
R.C. displayed.
Use cases collected.

Signature of the Employer/
Manager with Stamp

Signature of the Inspector
Asst. Labour officer
Bheemunipatnam

STATEMENT SHOWING THE PARTICULARS OF THE EMPLOYEES EMPLOYING IN SHOP/ ESTABLISHMENT

Name of the Employee with Father's Name	Age	Residential address	Date of Appointment	Designation	Minimum wages fixed per month	Minimum Wages paid per month	Signature of the Employee
T. Sarathesh Sp. Talayyadu.	25	Tayyarpuram 8 Yew Hesper				6700/09 9	

Signature of the Employer/ Manager
of the Shop/ Establishment



Signature of the Inspecting Officer and designation
Asst. Labour Officer, Bheemunipatnam

